

MEMBERS CODE OF CONDUCT

The purpose of this Code of Conduct is to regulate the conduct of members in relation to their interaction with other members, the employees of the Federation and the general public where the member is perceived to be acting as a member of the Federation. Members should endeavour to follow the principles adhered to by those in public office – Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Where members breach the Code of Conduct this will be considered to be a disciplinary matter to be referred to and resolved by the Disputes and Disciplinary Committee unless the breach involves an employee of the Federation in which case the matter will be referred to and dealt with by the Executive Board who may subsequently refer the matter to the Disputes and Disciplinary Committee.

Members Must:

1. Be aware of and comply with the Articles of Association, Rules and Procedures of the Federation as detailed in the Manual of Standard Procedures.
2. Only use the Federation's logo to signify their membership and not in any way to suggest or imply that the logo represents any trade or professional qualification or standard.
3. Not represent themselves as being approved or endorsed by the Federation in connection with their business activity.
4. Not represent themselves as having a trading relationship with or being an approved supplier to the Federation.
5. When representing the Federation, members may not proactively market their own business.
6. Comply with all statutory requirements.
7. Act at all times in a professional and courteous manner to all members and employees of the Federation.
8. Not to discriminate against any person because of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality and ethnic or national origins), religion or belief, sex or sexual orientation.
9. Not to use threatening or abusive behaviour or language.
10. Not act towards any employee or member in a manner which may give rise to any claim by the employee or member against the Federation.
11. Not make verbal or written statements which are contrary to the aims and objectives of the Federation including policy objectives.
12. Not use Federation property, resources, equipment or records for any purpose other than the purpose for which they are intended.
13. Not make any secret profit from being a member or elected officer of the Federation.
14. Maintain confidentiality when required to do so and to comply with the provisions of the Data Protection Act.
15. Not do anything or omit to do anything which is prejudicial to the interests of the Federation or bring the Federation into disrepute.