RSSG Package of Community Support Indicative Budget

Available Budget is £17,500, including: approx £10,000 of GCC support (depending on uptake of capital grant), £7,500 of MRD / RRI funding (depending on availability).

Task **Costs**

	Communications Consultant	VAT	Communication Consultants Notes	GRCC	GRCC notes	RSA
Coordination of conference				£2,500	Includes Venue Hire, Refreshments, aditional adminstrative time, stationery. Information from 3 village halls - Churchdown, Tithe Barn, Whitminster.	£300
Development of a conference report / newsletter for a broader audience.	£800	£ 140	£800 plus VAT for pulling information together, writing copy, agreeing text, briefing designer and overseeing print.			
Print and distribution of conference newsletter	£1,000	£ 175				
Further capacity for GRCC rural services officer, to support rural communities and rural services delivery and community enterprises. To coordinate the RSSG's package of community support, including development of directory of support.	£350	£ 61	£350 plus VAT for editorial planning support to ensure directory works best for users - how people want to access info, accessibility of language used etc	£7,000	This includes the further support that GRCC field worker will offer after the grants have been allocated. The fieldworker will produce case studies of each of the successful grant applicants, with before, during and after (work completion) sections to the work. Because the time scales of the projects are long term, fieldworker will also be measuring outcomes in 09/10. Support those communities investigating the possibility of developing a community shop following the closure of their post office - i.e Horsley. Following up any actions from the conference that go beyond the 08/09 financial year. Continued coordination of the RSSG past 08/09. Creating case studies detailing the impact of post office closures (both locally and countywide). Investigating and helping to set up alternative social hubs to make up for the void left from the loss of post offices. Time spent developing the directory of support.	
Development of interactive PDF format to maximise the use and appropriateness of the directory of support.	£2,500	£ 438	Design requirements for development of interactive PDF, newsletter and market support materials.			
PR consultants time (supporting appropriate press campaigns alongside supporting case studies available at the conference)	£1,500	£ 263	£1,500 plus VAT to include contacting interviewees in advance of conference, writing resulting case studies suitable for web/press/internal/evaluation reports, gaining approval from stakeholders, attending conference and conducting interviewees and writing and distributing press releases as required			
Photography of case-studies.	£350	£ 61	Photography of case studies - allow £350 plus VAT per day			
TOTALS	£ 6,500	£ 1,138		£9,500		£300

	TOTAL			£ 17,438		
	Money left in pot			£ 63		